



0 Appreciation for Volunteering – Policy

Policy

SpringDale relies heavily on volunteers. Volunteers invest time on our Committee of Management, as Special Interest Group Leaders and as volunteers in our office and within other SpringDale Services.

Thank you are two of the best words in our language.

Most groups thank their leaders regularly.

Procedures

There are a couple of occasions each year when it is appropriate to say a huge thank you to our volunteers –

- Adrian Mannix Award
- Neighbourhood House Week/Volunteers Week
- At Christmas time by inviting each volunteer to be part of the celebration of the year

Professional Development is part of our ongoing development of staff paid or unpaid staff.

On a daily basis everyone should be thanked as they depart at the end of their session.

- Can present volunteers with a special certificate in recognition of their service.
- Present them with a name badge.
- Organise informal morning teas & ask for their opinions and ideas.
- Send Christmas, condolence, and get-well cards.
- Award life membership to SpringDale.
- Implement Volunteer Satisfaction Survey with regular review
- Recognise them in the Messenger.